Insurance Council
BRITISH COLUMBIA

What type of licence status is right for me?

To conduct insurance business in British Columbia, you must have an **active licence** with the Insurance Council of BC. However, depending on your circumstances, you may opt to change your licence status in the future.

Reasons for changing your licence status could include taking time away from insurance work for parental leave, extended medical leave, a change in profession, or a return to full-time education, among other possibilities. Each licence status has different conditions. To help you determine what makes sense for you, these are summarized below.

	License Status Type		
	Active	**Inactive**	**Cancelled**
Can conduct insurance business	✓	×	×
Required to complete annual licence renewal and pay fee	✓	✓	×
Required to complete Continuing Education	✓	✓	×
Subject to Mandatory Notification Requirements	✓	✓	×
Must have contract with insurer or current Authorization To Represent Employer	✓	×	×
Required to have valid Errors and Omissions Insurance	✓	×	×
Can be reactivated without requalification	n/a	No need to reapply, but need to file an "Add Authorization to Represent" form with Council. More information may be required.	Must meet conditions of the Reactivation Provision.* Continuing Education requirements may also need to be met.

*More information about the Reactivation Provision is available on our website. See "Applying Under the Reactivation Provision" at www.insurancecouncilofbc.com/getting-a-licence/ .